

**Report of the South East Area Manager**

**Outer East Area Committee**

**Date: 6<sup>th</sup> of July 2010**

**Subject: Actions, Achievements and update report**

<p><b>Electoral Wards Affected:</b> Garforth &amp; Swillington Kippax &amp; Methley Temple Newsam Cross Gates &amp; Whinmoor</p> <p><input checked="" type="checkbox"/> Ward members consulted (referred to in this report)</p>	<p><b>Specific Implications For:</b></p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

**Executive Summary**

This report provides Members with details of actions and achievements of the Area Management Team relating to priorities and work of the Area Committee since the Area Committee meeting in March 2010. It also provides an update on issues relating to the work of the Area Management Team.

**Purpose of this report**

1. This report provides Members with an update on actions, partnership work and progress since the last meeting in March 2010, particularly in relation to the Area Delivery Plan.

**Background Information**

2. The ADP has been developed following the headings contained within the Leeds Strategic Plan and the Vision for Leeds. It is a local expression of the city's commitment to the Local Area Agreement and partnership working. The themes of the ADP are:

- Culture
- Harmonious Communities
- Enterprise and Economy
- Transport
- Environment
- Health and Wellbeing
- Thriving Places
- Learning.

3. The Area Delivery Plan for 2008-11 was approved by this Area Committee and a refreshed version of the plan for actions in 2010/11 is being considered today.

## **Updates by Theme**

### **Culture**

#### **Providing new and improved leisure facilities in Outer East**

4. Work has started to provide access and parking to the sports pitches at Methley. The work also includes soft landscaping which will provide screening to adjacent properties. This project received £83,000 from the Area Committee capital budget, which is the largest single contribution towards a project. On completion of this phase the only outstanding work is the provision of changing facilities and it is anticipated that these costs will be met by the Football Association and Rugby League respectively. The total project cost is around £300,000.
5. After a site meeting held earlier in the year Area Committee has now agreed on the site of the sports pitches at Thorpe Park. The project will require an access road to the site and is still subject to an agreement with planning and the owners of Thorpe Park as to when the work will start.

### **Enterprise and Economy**

#### **Addressing worklessness in priority neighbourhoods**

6. This project, funded by Yorkshire Forward, has been extended until the end of 2010. It provides an officer to help people get back into work in the Halton Moor and Osmondthorpe estates. The Target for this project is to reduce the number of claimants of Job Seekers Allowance in the worst performing neighbourhoods by 2%, which equates to a reduction of 50 in Halton Moor and Osmondthorpe. To date 20 families have received intensive support; 50 have been supported back into employment eg CV assistance, guidance, voluntary placements; 3 people have been assisted into obtaining full time work.

#### **Training for young people on Social Enterprise projects**

7. As well as delivering a gardening and decorating service, Swarcliffe Good Neighbours also agreed to work with John Smeaton High School to provide an apprenticeship programme with an accredited qualification. From November 2009 until May 2010 a student worked with professional painters and decorators and acquired the relevant accreditation; a student is now working on the gardening scheme up until November 2010 to acquire a similar qualification.

## **Learning**

### **Jobs Employment & Training (JET) Partnership**

8. The minutes of the JET partnership which met on the 1<sup>st</sup> of March 2010 are attached at the end of this report (appendix 1). The partnership also met on the 15<sup>th</sup> of June but the minutes were not available at the time of writing this report. This partnership, set up to improve employment and training opportunities, is represented from the Area Committee by Cllr Tom Murray.
9. The partnership has agreed to hire a stall in Kirkgate Market where staff will be placed to provide advice and assistance to those looking for help in finding work or training, especially in the hotspot areas of unemployment. The partnership is also acting as the monitoring body of the worklessness projects operating across the city (see section 6 of this report).

### **Children Leeds – East Leadership Team**

10. The Area Committee champion for the above partnership is Cllr Tom Murray. The work that this partnership is involved in crosses the boundaries of a number of themes in the Area Delivery Plan(ADP) and more information on this is included in the ADP report being tabled today. The minutes of the meeting held on the 25<sup>th</sup> of March 2010 are attached at the end of this report along with the agenda for the most recent meeting of the partnership held on the 27<sup>th</sup> of May 2010 (appendix 2).

## **Environment**

11. Environmental enforcement is now the central task of the Community Environment Support Officers (CESO's) working in Outer East. Details of the work undertaken by the South Environmental Action Team in 2009/10 are detailed below.

In relation to the issue of dogs in public places a consultation report on dog control orders has been sent out to Members by e mail.

### **Requests for service**

**1220** requests for service were received by the South Environmental Action team between 01/04/2009 and 31/03/2010.

The team has a performance target of responding to 95% of requests for service within 5 working days. For the year 2009/10 the team response rate was 98%.

24% of all requests for service result from proactive reports. That is issues reported by members of the team or other council departments, councillors and MP's. Working proactively, addressing issues before they impact on the community and result in complaints is a key performance indicator for the team.

The greatest number of requests for service were,

1. Waste in gardens and other domestic waste issues
2. Flytipping
3. Overgrown vegetation
4. Domestic Noise Nuisance

## 5. Defective drainage

Dog fouling has emerged as an issue of great concern in the Outer East area. The recently appointed CEO's are undergoing training to enable them to issue fixed penalty notices to dog owners.

Other environmental issues addressed by the team include pest infestations, obstructions to the highway, commercial waste issues, smoke nuisance, light nuisance, empty properties, illegal advertising, filthy & verminous houses, and disconnection of utilities.

### **Notices served**

A total of **245** legal notices were served in the Outer East area. The team uses a wide range of enforcement legislation. The list below highlights the most common notices used.

**45** - fixed penalty notices for littering

**49** - Waste in gardens and other domestic waste issues

**5** – Noise abatement notices

**82** – Defective drainage

**16** – Overgrown vegetation and illegal advertising signs

**4** – Boarding up of empty properties

### **Community Environment Officers & Community Environment Support Officers**

The CEO and CESO's joined the Environmental Action team in February. A summary of the activities the CEO's and CESO's have undertaken to date follows,

- 50 commercial waste inspections of local shops (duty of care)
- 60 warning letters to clear gardens issued inc. 2 litter clearing notices
- 48 warning letters to householders for flytipping
- Clean up projects organised using Community Payback
- 48 warning letters for flytipping
- Attendance at resident forums
- Enforcement action to clear drain and provide oil disposal contract at Take Away
- 2 notices served to clear commercial land of refuse
- 3 Empty and derelict properties boarded up
- Participation in Operation Champions and Estate Walkabouts
- 100 dog fouling warning signs put up

12. The final phase of Micklefield Regeneration improvements started in June. The works are mainly environmental and based around the Milestone Banking near garden village. There will also be a stone bus shelter sited on the Great North Road.

The funding for the work is a combination of Yorkshire Forward, Section 106 and Area Committee capital.

## **Health and Wellbeing**

### **Health & Well Being Partnership**

13. The Health and Well Being partnership met on the 18<sup>th</sup> of March and the 27<sup>th</sup> of May. The minutes of the meeting on the 18<sup>th</sup> of March are attached at the end of this report (appendix 3).
14. The partnership has identified the following priorities that are included within its action plan for 2010 – 2013:
  - Prevent recurring hospital admissions
  - Identify and reduce risk of people at higher risk of dying prematurely
  - Reduce proportion of people living in deprived areas presenting late for cancers
  - Bringing together key stakeholders and agencies to work jointly on developing and improving local health and well being services
  - Enable local people to gain health related skills and knowledge to build community health capacity

## **Thriving Places**

### **Creating Safer Environments**

15. The North East Divisional Community Safety Partnership met on the 25<sup>th</sup> of February and the 13<sup>th</sup> of May 2010. The minutes of the meeting held on the 25<sup>th</sup> of February are attached as appendix 4 to this report. Cllr Mark Dobson represents the Area Committee on this partnership. There is a full report on this subject being presented to Area Committee at today's meeting.

### **Tasking Teams**

16. Since the last meeting of Area Committee the Tasking Team meetings were held on the following dates:
  - Temple Newsam – 7 April, 19 May, 30 June 2010
  - Cross Gates & Whinmoor – 7 April, 19 May, 30 June 2010
  - Garforth/Kippax & villages – 28 April, 9 June 2010.
17. In Cross Gates & Whinmoor a major concern is still the level of anti-social behaviour around Stanks Parade shops and the shopping parade at Fieldhead Carr (Whinmoor). An action plan to deal with the main offenders is being drawn up by the team to tackle the behaviour of the main offenders. The shopkeepers have also been trained to use the CCTV systems funded by Area Committee.

18. In Temple Newsam the most problematic area continues to be Halton Moor and East Osmondthorpe. The group has continued to focus on particular problem individuals who are involved in crime, burglary and ASB on the estates.
19. In Garforth/Kippax and the villages the main issue has been ASB associated with under age drinking. A number of projects to fund additional Police hours has helped reduce the problem and a Designated Public Place Order (DPPO) in Kippax and Allerton Bywater has made it illegal to consume alcohol in public places.

## **CCTV**

20. A separate report on CCTV has been distributed to Members by e mail. The information provided in this section is to inform Members of work being done to develop a one-LCC CCTV Strategy

Environment and Neighbourhoods (E&N) is a key stakeholder in the work as it has a large, well-established CCTV service, LeedsWatch. E & N has a vested interest in directing and developing the strategy to ensure its operational objectives and LCC's strategic priorities around community safety continue to be met, whilst taking advantage of any partnership working opportunities and service efficiencies.

The Council has established a CCTV strategic lead post to develop the vision and strategy, which will take account of current and potential uses of CCTV within Leeds City Council. Key objectives of the post are:

- Provision of a strategic, holistic view of Leeds' position and priorities for the implementation and development of CCTV and associated services
- Retain independent approach separate from service delivery to protect impartiality
- champion the use of public CCTV and lead on developing a corporate strategy
- ensure that all systems are fit for purpose, compliant with appropriate standards and good value for money
- develop a CCTV strategy including governance models and standards, closely aligned to the National CCTV strategy and LCC's strategic goals and priorities
- Identify the most appropriate way of delivering CCTV within LCC; covering operational practices, monitoring, technology requirements, procurement and ensuring value for money in purchase and support of CCTV systems

- 21 **Current Status.** An officer has been appointed a small project board has been established to oversee and direct the strategy development work, and to provide some interim governance around development and expansion of CCTV services/

The strategy work is being delivered using the Council's change management methodology, Delivering Successful Change (DSC). A number of key deliverables have been agreed, which include:

- Baseline analysis to gain clarity on the location, purpose, costs, operational context etc of existing CCTV services within LCC

- Appraisal of external drivers affecting CCTV services – this is particularly relevant now as the new Coalition Government has indicated that further regulation of CCTV will take place
- Development of a vision and strategy for LCC which takes account of both recognised good practice and the Council's core goals – this is being developed with stakeholders from across the Council
- Governance and operational model for CCTV services within LCC
- Options appraisal, Cost Benefit analysis and risk assessment
- Corporate support for the strategy and Business Case for change
- Roadmap for delivering the change

Work is now progressing in three key work-stream areas:

- Data collection and audit of CCTV service provision in Leeds City Council
- Data collection of good practice from external sources (Information Commissioner's Office, Home Office, other councils through CCTV User Group and other sources)
- Stakeholder engagement and communications prior to developing Vision and Strategy for LCC CCTV

Data collected from the CCTV audit, good practice and internal stakeholder meetings will be analysed and a draft strategy and supporting documents will be produced and consulted on during the latter part of 2010.

Any queries relating to this work should be addressed to Kate Dover, Strategic Lead for CCTV, contact details below

[kate.dover@leeds.gov.uk](mailto:kate.dover@leeds.gov.uk); tel; 0113 2475998 or 07891 270050

### **Swarcliffe PFI credits**

22. This budget of £350,000 has been delegated to Area Committee with proposals and approvals reported to it. In December 2009 Area Committee approved the funding of a Community Environment Support Officer (CESO) in Swarcliffe. The cost of this 3 year post is £82,914 and was initially to be funded in full from PFI credits. However Aire Valley Homes have now confirmed that in year 1 they will contribute 50% of the cost, £13,819, which therefore reduces the PFI credits contribution from £82,914 to £69,095. This in turn reduces the amount of PFI credits committed from £143,295 to £129,476.
23. **Parking Areas in Swarcliffe.** There is a proposal being brought forward by Housing Services to install parking bays at various locations on the estate. The estimated total cost for carrying out these areas is £120,000 works and £24,000 fees giving a total cost of £144,000. This cost is at this time based on the information available and does not include for any statutory undertakers costs. The schemes are at Stanks Drive, Swardale Green, Swardale Road and Langbar Close. At this point none of

these options have been discussed with the traffic section or road safety section. This will be carried out as part of the detailed design process and at that stage a more detailed estimate will be provided.

At the February 2010 meeting Area Committee agreed to commit up to £200,000 of PFI credits towards this project with any further costs being met by Housing Services. This is subject to the scheme specification and delivery being acceptable to Cross Gates & Whinmoor Ward Members.

24. **Swarcliffe in Bloom** are a recently formed environmental group that have carried out a number of environmental improvement projects across that area, most notably to the 5 Welcome Stones. It has been awarded £2,000 to carry out this work but has now extended its scope to include environmental work in the Dennils. In order to carry out improvements in the Dennils the group will require a further £2,000 of funding and Area Committee are requested to authorise this payment.

25. **St Gregory's Youth & Adult Centre Kitchen.** This facility is in the Outer East community centre portfolio. The cooking facilities were recently condemned as having inadequate ventilation and a cost has been provided to make good which is detailed below.

To supply and installation of the following:-

Stainless steel canopy with baffle cells inset lights Size 2400 x 2200 x 400 deep Price £3,173.69

New felted up stand to suit Roof mounted extract fan and ductwork required Price £2,325.31

Gas watch system Electrical work Control panel Price £2,595.00

Natural roof mounted filtered input system Price £1, 257.

Stainless steel survey to suit appliances and gas valve Price £1,236.00

Gas work and testing £1,754

**Total cost of 12,341**

Area Committee is asked to approve the cost of this work from Swarcliffe PFI credits.

26. The budget is therefore calculated as follows:

- Committed projects £129,476
- Car parking scheme - £144,000 (estimate)
- Additional £2,000 for Swarcliffe in Bloom for work in the Dennils - £2,000
- St Gregory's kitchen - £12,341

**Total of budget allocated - £287,817**



**Budget remaining - £62,183**

## **Harmonious Communities**

### **Venues for Area Committee Meetings in 2010/11**

27. At the Area Committee meeting held on the 23<sup>rd</sup> of March 2010 a report was presented by the Chief Democratic Services Officer concerning dates, times and venues for Area Committee meetings in 2010/11. The recommendation in that report was as follows:

*Members are requested to consider the options and to agree their meeting dates and times for 2010/11 in order that they may be included in the Council's official diary for 2010/11. Meeting venues can if necessary be agreed at a later date, or left for the officers to sort out, taking into account Members' views, although a clear indication of Members' wishes in this regard would be helpful.*

28. The meeting dates were agreed but South East Area Management were asked to bring options for alternate venues to this meeting. The following list of venues were sent to Members for consideration prior to this meeting.

#### **Cross Gates & Whinmoor**

- John Smeaton High School
- St Gregory's Youth & Adult Centre
- St Gregory's Social Club
- Cross Gates Good Neighbours meeting room

#### **Garforth & Swillington**

- Garforth Community College
- Swillington Community Centre
- Firthfield Community Centre

#### **Kippax & Methley**

- Brigshaw High School
- Kippax Community Centre
- Kippax Leisure Centre

#### **Temple Newsam**

- Temple Moor High School
- Corpus Christi High School
- East Leeds Leisure Centre/Halton Moor One Stop Centre

29. The view of Cross Gates & Whinmoor Members is that one venue was too small and their preference would be to remain at the Civic Hall. Members for Temple Newsam

also felt one venue was too small and that proposed building work to the schools in their ward could be problematic. They too preferred to remain at the Civic Hall. Eight Members in total replied to the e mail and said they favoured keeping the Civic Hall as the venue.

30. There were four comments received from Members saying that they favoured an earlier start time of 2pm.

### **Community Forums**

31. The following forums have been held since the last meeting of Area Committee on the 23rd of March 2010.
  - Whinmoor – 29<sup>th</sup> March 2010 ( minutes attached – appendix 5)
  - Swarcliffe – 7<sup>th</sup> of April 2010 ( minutes attached – appendix 6)
  - Cross Gates – 14<sup>th</sup> of April ( minutes attached – appendix 7)

### **Year of the Volunteer**

32. A series of 4 events were held in April with the aim of recruiting new volunteers especially in the field of support to older people. The events were planned by Area Management with support from a variety of departments and agencies including the Older Persons Support Networks in Outer East.
33. The total numbers of people attending these events was around 750 and there has been up to 40 people putting their names forward for volunteering. These events formed the main part of the Outer East contribution towards the Year of the Volunteer. In late 2010 it is proposed to have an awards event for volunteers in Outer East Leeds with categories for volunteering such as older people, young people, sport and environment. It is planned to hold the event at the Civic Hall.

### **Community Centres**

34. Meetings have been held with users of Allerton Bywater Community Centre with a view to the cricket club and bowling club jointly taking on a lease of the centre. The centre came back into LCC management in 2008 after the previous committee running the centre folded. Discussions are still at an early stage and it could still be several months before an agreement on a lease is made.

### **Implications for Council Policy and Governance**

35. No specific issues are identified.

### **Legal and Resource Implications**

36. No specific issues are identified

## **Recommendations**

37. Area Committee is asked to note the report and raise any questions.
38. Area Committee is recommended to award £2,000 to Swarcliffe in Bloom to carry out environmental work in the Dennils.
39. Area Committee is recommended to award £12,341 to renew kitchen facilities at St Gregory's Youth & Adult Centre.
40. Area Committee is asked to agree the venues and times for its meetings for the rest of this municipal year.

## **Background papers**

- Outer East Area Committee, 23 March 2010 – Chief Democratic Services Officer report concerning dates, times and venues for Area Committee meetings in 2010/11.
- CCTV report to Area Committee – Leeds Community Safety, July 2010